

**You are hereby summoned to attend the Berryfields Parish Council meeting, to be held at Roman Park Hall, Sir Henry Lee Crescent, HP18 0YT on Wednesday 20<sup>th</sup> July 2022 commencing at 7.30pm for the purpose of transacting the following business**

*Sue Severn*  
Clerk to the Council 13<sup>th</sup> July 2022

**AGENDA**

**Please note: Members of the public are warmly welcomed. We ask that if you or any of your family are unwell, or have any symptoms of Covid-19, you do not attend in person**

- 1. Apologies for absence**
- 2. Declarations of interests** in items on the agenda.
- 3. Open forum** (under adjournment):

Members of the public are invited to speak to the Council to raise issues or concerns, ask questions or make comments. *(This session will last for a maximum of 20 minutes. Members of the public may indicate that they wish to speak during debate by raising their hand. The Chairman will recognise them, but it is requested that comments are brief, relevant, and not repetitive).*

- 4. Police report and Neighbourhood Policing**  
Receive report from neighbourhood policing team (if any).

- 5. Planning**  
To consider any planning applications submitted for consultation to the Parish Council and any other applications received after publication of this agenda:

**22/02018/APP** | Householder application for BBQ hut | 8 Crawford Road  
Aylesbury Buckinghamshire HP18 0YZ  
Full details at <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RD204CCLJCA00&prevPage=inTray>

**22/01995/APP** | Householder application for loft conversion, front dormer and insertion of sky window on rear elevation | 39 Siddington Drive Aylesbury Buckinghamshire HP18 0UE  
Full details at <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RCR7D4CLJ6S00&prevPage=inTray>

**22/02057/APP** | Householder application for garage conversion into habitable space | 4 Crawford Road Aylesbury Buckinghamshire HP18 0YZ  
Full details at <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RD5CXTCLJFC00&prevPage=inTray>

**6. Minutes**

To agree the Minutes of the Parish Council meeting held on 15<sup>th</sup> June 2022.

**7. Land & facilities**

**Roman Park & Village Hall**

Update on the village hall.

Nursery building repairs and maintenance.

**Allotments**

Update on Councillor Sekhar's suggestion of plot sharing.

**Tennis courts**

To confirm expected completion date.

Discuss and agree basis of membership/community use provision, taking into account projected annual costs and expenses including maintenance and repairs.

To discuss and agree estimated costs for locking mechanism and booking system for courts.

**Park inspections and repairs**

Confirm inspections and remedial works required or carried out since last meeting. Discuss/agree installing reinforced basketball hoops at Berryfields Green.

**8. Finance**

8.1 To approve the payment run as circulated and to ratify budgeted payments made outside the Parish Council meeting

8.2 To agree the accounts to end June as circulated

**9. Events**

Discuss any ideas for future events.

Update on summer events for school holidays.

Consider holding a big McMillan Coffee morning. (Cllr Rees).

**10. Berryfields News & Communication**

Berryfields News – update on the June edition.

Consider Editorial group formed by councillors and confirm graphic design estimates.

Website update.

**11. Highways & transport**

MVAS & Sentinel.

**12. Meetings & matters of report**

**13. Date of next Parish Council Meeting**

To confirm date of September meeting and consider request to change September date to Wednesday 14<sup>th</sup> September due to Parish Clerk's absence on leave on 21<sup>st</sup> September 2022.